

Charter for the
ARIN [2018](#) Nomination Committee

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1.0. Purpose

The ARIN [2018](#) Nomination Committee (NomCom) identifies, recruits, and certifies a slate of Trustee candidates and a slate of Advisory Council candidates to the ARIN Membership for election, in accordance with ARIN Bylaws and procedures.

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2.0. Composition, Selection, and Term of the Committee

The NomCom shall be composed of members as specified in the Bylaws, Article VI, Section 3(a); and Article VIII, Section 2.

- 2.1. The NomCom shall include two members from the ARIN Board of Trustees, appointed by the Board. One of the Board members shall be appointed Chair of the NomCom. The President shall not be a member of the NomCom but may serve as an advisor as needed.
- 2.2. The NomCom shall also include five individual representatives from the General Membership, who shall be appointed by the NomCom members specified in 2.1. The volunteer pool shall be compiled by ARIN Staff, following a general call for volunteers and confirmation of the volunteers' membership standing. The representatives may include up to two (2) serving Advisory Council members.
- 2.3. No person may be a member of the NomCom and also be a Candidate for election in the same year.
- 2.4. The NomCom shall preserve the confidentiality of its deliberations. A staff member appointed by ARIN's President will serve the NomCom in an advisory capacity.
- 2.5. The NomCom concludes upon announcement of the election results. Upon completion, the NomCom Chair shall review its charter and its performance as a Board committee. Any recommendations from this review shall be reported to the full Board for their consideration.

3.0. Scope of Responsibilities

The NomCom identifies, recruits, and certifies a slate of Trustee candidates and a slate of Advisory Council candidates to the President, who places it before the ARIN Membership for election.

- 3.1. Eligibility, Evaluation and Recommendation Process.
 - a. Eligibility. In order to participate in the NomCom evaluation process and be included in the slate of candidates sent by the NomCom to the President of ARIN, a candidate must be eligible as required by ARIN Bylaws Article VIII, Section 1(a).

b. NomCom Evaluation Process. The NomCom shall conduct an evaluation process of the eligible candidates as follows:

The NomCom shall compose a questionnaire for each open position designed to elicit details of each Nominee's relevant experience, qualifications, and positions; publish the questionnaires on the ARIN website; require a timely and complete written response to the questionnaire from each Nominee; and, evaluate the Nominees based upon those responses and any other relevant information. The NomCom shall publish the questionnaire responses of all candidates slated for election. The NomCom shall have discretion to publish the questionnaire responses of candidates who do not ultimately appear on its slate.

During the evaluation process, NomCom members may contact candidates to gather additional information if the NomCom determines that it is unable to make a qualification determination based on the information initially submitted.

Based on the questionnaire responses and all other relevant information submitted in the evaluation process, the NomCom shall determine whether each candidate is qualified for the open position. The NomCom shall then share its evaluation with each candidate, and permit any candidate to withdraw voluntarily prior to creating a final slate of candidates.

Some of the factors that the NomCom will consider in its evaluation include, but are not limited to:

- i Does the Nominee actively participate in ARIN, the field of Internet protocol numbers, or other Internet governance organizations?
- ii Does the Nominee demonstrate the general background, skills, and ability that characterize valuable ARIN participants, or does the Nominee have particular skills or knowledge (e.g. financial or legal) advantageous to ARIN?
- iii Does the Nominee's employment or professional activity create material conflicts of interest that may reasonably be perceived to prevent the candidate from discharging their duties? See also Article VI, Section 1 and Article VIII, Section 1 of ARIN's Bylaws regarding conflicts of interest.
- iv Does the Nominee work constructively with others?
- v Does the Nominee's participation in ARIN and other Internet governance and technical organizations demonstrate a respect for others and their opinions, including but not restricted to compliance with their Acceptable Use Policies?
- vi Does the Nominee improve the overall composition of the body to which the Nominee is applying?
- vii If the Nominee is an incumbent, has the Nominee fulfilled the office adequately and worked well with their peers.

The NomCom shall not exclude an eligible candidate from the slate of candidates it advances on the basis of constructive criticism of ARIN policies, Board, Management, or Staff.

- c. NomCom Candidate Slate. The NomCom shall present to the President of ARIN its set of eligible candidates at the conclusion of the evaluation process.

For the ARIN Board of Trustees, the number of candidates presented by the NomCom for the Board shall include a minimum of one (1) non-incumbent candidate and be a maximum of five (5) candidates.

For the ARIN AC, the number of candidates presented by the NomCom shall exceed the number of open positions by at least one (1) candidate, and shall include no more than twice the number of candidates as there are open positions.

If requested, the NomCom will provide an explanatory statement to any candidate not included on the final slate, and the statement may be disclosed publicly by the candidate at their discretion (or by ARIN subsequent to public discussion by the candidate of their omission from the final slate.)

- d. ARIN Board Guidance to the [2018](#) NomCom. The ARIN Board of Trustees notes that diversity in the composition of the Board and the Advisory Council (including but not limited to gender, industry, and geographic diversity) is encouraged, and provides this guidance to the [2018](#) NomCom for its consideration in the development of the candidate slates.

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