

Human Resources and Administration Department

Mary K. Lee, Director

Overview

- * Department Staff
- * Human Resources
- * Administration
- * Employee Activities

Department Staff

* Therese Colosi, Executive Assistant

Executive Support

President & Director of Ops

Administrative & Meeting Support

Board of Trustees

Advisory Council

* Judy Kerlin, Office Administrator

Travel Arrangement

Facility Management

Day-to-Day Office Maintenance

* Mary K. Lee, Director

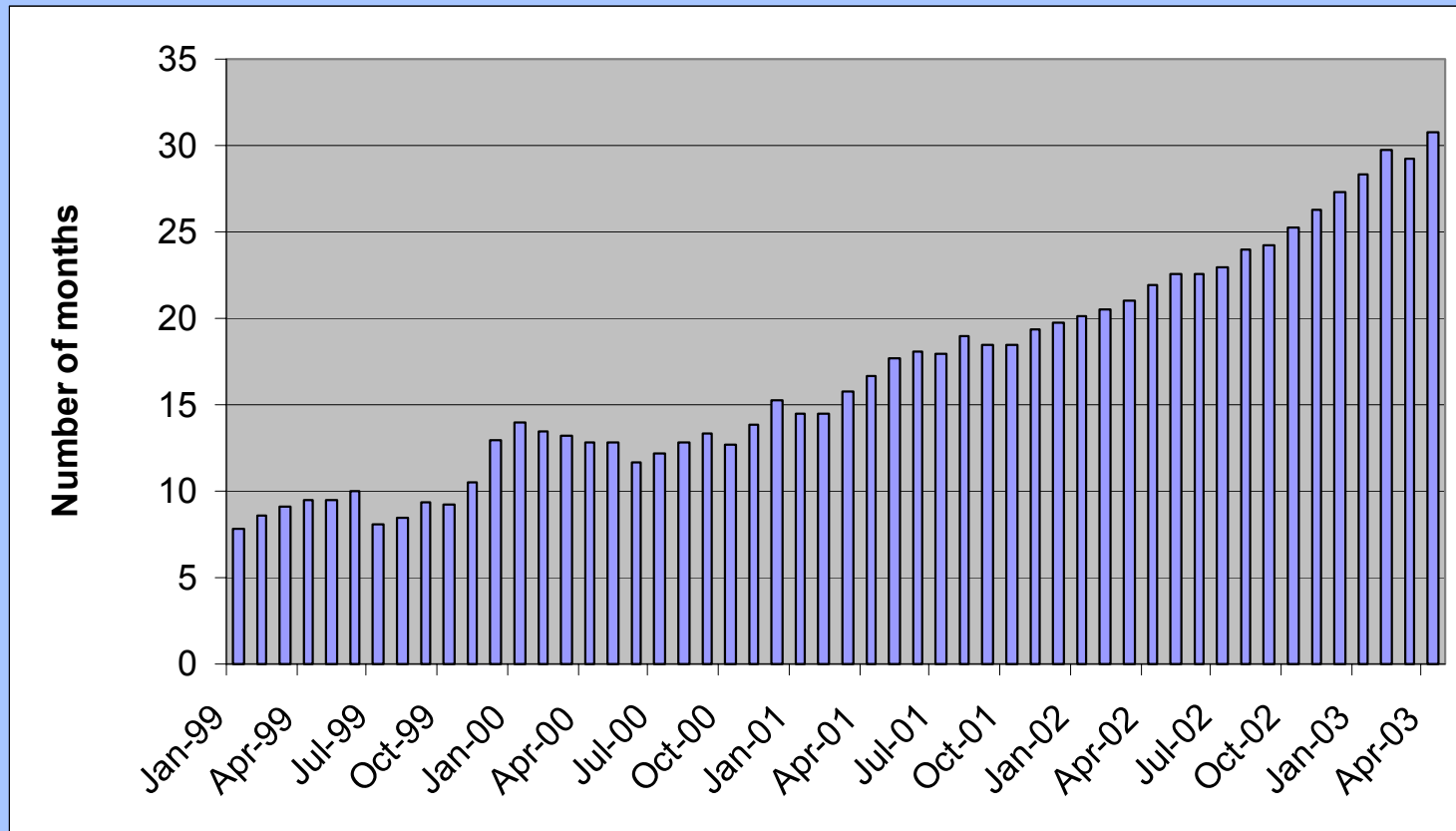
HR, Payroll, Security, General Admin,

Comp, Benefits, Facility

Human Resources

- * Congratulations!
- * Employee Handbook
- * Total Compensation Statement
- * Salary Survey
- * Year 2002 Audits

Staff Tenure



Administration

* Fire Life Safety Plan



* Procedures Manuals

Safety Monitors



Employee Activities

- * Holiday Murder Mystery

- * Staff Meetings

- * Training and Education

Thank you!